

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
OCTOBER 1, 2012

The Lyndon City Council met in Regular Session on Monday, October 1, 2012, 7:30 p.m., at City Hall.

Members Present: Darby Kneisler, Brandon Smith, Bill Patterson, Mayor Kay Jones

Members Absent: Doug Watson and Wayne Howard by notification.

Others Present: Kim Newman, City Administrator
Julie Stutzman, City Clerk
Harold Mays, Agler & Gaeddert

1. **CALL TO ORDER:** Mayor Jones called the meeting to order.
2. **ROLL CALL:** The City Clerk called roll of the city council. (Kneisler left 8:15 p.m.)
3. **ADOPTION OF MINUTES OF PREVIOUS MEETING:** A motion was made by Kneisler to approve the adjourned meeting minutes of September 17, 2012 as presented. Smith seconded the motion, which carried.
4. **CORRESPONDENCE TO COUNCIL:**
 - PWWSD#12 meeting minutes for October 17, 2012.
 - Email regarding Atrazine settlement for update.
5. **CITIZEN'S STATEMENTS AND PETITIONS:** None
6. **UNFINISHED BUSINESS:**
 - a) **AUDIT CONTRACT 2012 - 2015:** City Administrator stated the City had received 3 bids for audit proposal. She contacted the lowest bidder and since the current auditor was not going to do fiscal year 2012 had them re-submit a new bid including 2012 audit. Harold Mayes from Agler & Gaeddert introduced himself to council and gave a brief presentation about his company and the audit process. Audit process will possibly begin in January. Smith asked about audit contract year, and the City Administrator stated it is a 3-year contract.
 - b) **AUDIT CONTRACT 2012:** A motion was made by Patterson to authorize the City Administrator and City Attorney to draft an audit contract for fiscal years 2012 - 2015 with Agler & Gaeddert. Kneisler seconded, motion carried.

- c) **IT UPDATE:** City Administrator stated the IT is delayed due to waiting on the server which has been ordered and is on its way.
- d) **CITY BOARDS/COMMISSION REPORTS:** The City Administrator stated that we sent a letter in April 2012 asking the board to give an update to council at least twice a year. She stated it would be valuable to get them to come and give an end of year update. We will resend a letter asking again. The Mayor stated it would be nice to recognize the people who volunteer their time.

7. NEW BUSINESS:

- a) **SUNFLOWER TRAILS GRANTS:** Grant amount is up to \$25,000 and the City Administrator offered to submit the grant on behalf of the City and USD 421; there would possibly be a 3-way split on the match if the Recreation Commission participates. At this time, USD 421 has not committed. The new trail is required to connect to an existing trail next to the school.
 - b) **COMMUNITY GARDEN GRANT:** This year the grant is funding 60 applicants and last year the City was 54th. Garden has to be on City donated land and the proposed location is on the west side of the Community Center lot. Grant deadline is due January 15th and the amount of the grant is up to \$5,000.
 - c) **JONES PARK BUILDING UPDATE:** The City Administrator gave an update on the meeting held September 19th at the Lyndon High School; Superintendent Spencer would like to determine interest in pursuing a multi-use facility and what funding resources are available. The City Administrator plans to attend the next meeting which is to be held on November 7th.
8. **ADJOURNMENT:** At 8:15 p.m., Kneisler made the motion to adjourn to Monday, October 15th, 2012 at 7:30 p.m. Patterson seconded, motion carried. The remaining agenda items were tabled until October 15th.

Julie Stutzman
City Clerk